

**Livingston County Library Board of Trustees**  
**Minutes of the March 1, 2024**  
**Special Session Meeting**

Call to Order

Crystal Narr, President, called the Livingston County Library Board of Trustees to order for a Special Session at 9:04 a.m. on Friday, March 1, 2024 in the Court Room, 2nd level of the Main Library. Those in attendance were Crystal Narr, Sadie Beetsma, Sherry Parks, and Daniel Savage in person. Rachel Hershberger attended via Zoom. A quorum was met. Adam Sommer, legal counsel was in attendance via Zoom. Library Director Sue Lightfoot-Horine was in attendance in person.

A motion was made and seconded (Parks/Beetsma) to move into Closed Session for the purpose of discussing legal actions and personnel matters pursuant to Section 610.021 RsMO (1) and (13) at 9:04 am:

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

(13) Discussing individually identifiable personnel records, performance ratings of records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of the private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source.

The President asked for a roll-call vote: Sherry Parks – yes; Rachael Hershberger – yes; Sadie Beetsma – yes; Daniel Savage – yes; Crystal Narr – yes. The motion was approved unanimously.

The Library Board met with legal counsel to understand the legal ramifications and liability of Requests for Review of Library Materials under review as an appeal has been made to the Library Board after receipt of the Library Director's Letters of Determination by the patron.

The Library Board discussed with the Library Director personnel longevity to have a better understanding of the pay scale criteria of library employees.

A motion was made and seconded (Parks/Beetsma) to adjourn the Closed Session at 10:44 am and move into open session. The President asked for a roll-call vote: Sherry Parks – yes; Rachael Hershberger – yes; Sadie Beetsma – yes; Daniel Savage – yes; Crystal Narr – yes. The motion stands approved and the closed session meeting was adjourned.

The Library Board met with legal counsel to understand the legal ramifications and liability of library materials under review as an appeal has been made to the Library Director's Letters of Determination. The Library Board has further reviewed these materials and will continue to uphold the State statutes and legal responsibility as advised by legal counsel. A motion was made

and seconded (Beetsma/Parks) to take no action on this appeal based on the understanding of the law as described by Adam Sommer, legal counsel. The motion was unanimously approved.

The Library Director was directed to contact the patron filing the appeal by certified letter.

The Library Board discussed preparing a public statement for the public regarding library resources.

A motion was made and seconded (Beetsma/Hershberger) to adjourn at 11:06 am. The motion was unanimously approved and the meeting was adjourned.

Respectfully submitted,

Sue Lightfoot-Horine, Library Director & Acting Secretary