

Livingston County Library Board of Trustees

Minutes of the February 15, 2024 Meeting

Call to Order

Crystal Narr, President, called the Livingston County Library Board of Trustees to order at 4:30 p.m. on Thursday, February 15, 2024 in the Court Room, 2nd level of the Main Library. Those in attendance were Crystal Narr, Sadie Beetsma, Sherry Parks, Rachel Hershberger, and Daniel Savage in person. Two unidentified guests attended via Zoom. An estimate of 90+ community members were also in attendance. A quorum was met. Library Director Sue Lightfoot-Horine, Kirsten Mouton, Adult Services Coordinator, and Jodi Moore, Youth Services Coordinator were also in attendance in person.

The President read a prepared statement to those in attendance.

As always, we have our public comment section on the agenda. This section allows residents of Livingston County the chance to be added to the meeting agenda to bring information, opinions, comments, or other presentations to the board and our members.

This portion is not a town hall or Q&A addition to the meeting. While some presentations may generate questions from board members, we will not interject during the speakers allotted time. Each speaker who has made contact and been added to the agenda will have a 5-minute period for their presentation. That time is theirs to use and cannot be given to others or stacked with others who may sign up.

Upon the expiration of the 5 minutes the speaker will be asked to end the presentation so that the board may move on to the other agenda items, or to allow the next speaker their time.

Failure to do so will result in being asked to leave the meeting. We ask that everyone remain respectful both of the parameters of the agenda and the time limit and also that all in attendance remain respectful of any speakers and refrain from loud reactions or interjections. Unruly outbursts or disruptive attendees will also be asked to leave the meeting.

Any clarification questions the Library Board might have will be asked of the speakers at the end of the public comments to the individual speaker. Once all persons on the agenda have had their ability to speak the board will move to the rest of the agenda.

Anyone seeking to be added to the agenda can contact the library during business hours or the listed contact email of director@livingstoncountylibrary.org. Any agenda submissions must be received timely as agendas are published according to Chapter 610 RSMo at least 24 hours prior to any meeting.

With that, we are ready to move into our first person on the public appearances list.

Guest comments & correspondence

Guests at the meeting listed on the agenda spoke for their allotted time whom included James Wetzel, Dorion Moore, and Lily Pyrtle. Guests in the order of sign up in advance of

the meeting's start included Sarah Deardeuff, Traci Peters, Brock Dickerson, Bob Hannan, Nancy Guthrie, George Algozzini, Clayton Vadnais, and Calvin Vadnais.

Correspondence received by mail was read from Jamie Clevenger, Bank Midwest Business Banking Center Manager, regarding the library's 100th Anniversary celebration and to learn the library's history from past directors.

Correspondence included letters written to the Livingston County Library Board received by email to Sue Lightfoot-Horine, Library Director, as Public File Records Keeper. Correspondence was read by the Library Director from Garrett and Collin Wheeler (Rachael Wheeler, parent), Allison Pickering, Diana Underwood, Kerrie Campbell, Stephen Deardeuff, and Denessa White.

Approval of Previous Minutes

A motion was made and seconded to accept the January 18, 2024 meeting minutes as presented (Beetsma/Savage). The motion was unanimously approved.

Bills and Financial Statements

The January 2024 bills and financial statements were presented. A motion was made and seconded to approve bills and financial statements (Parks/Hershberger). The motion was unanimously approved.

Unfinished Business

- A. Kirsten Mouton, Adult Services Coordinator, discussed the Main Library building needs on tap for 2024. Noted projects will be the LED lighting conversion, plaster repair in Courtroom, downstairs bathroom remodel, exterior lights painted, and 1st floor staff room remodel.
- B. Jodi Moore, Youth Services Coordinator, discussed the Lillian DesMarias Youth Library needs. She stated outside outlets and inside outlets for the storage room are scheduled to be done for the custodian's equipment and tools. She was very excited to have Case Construction finish the project with a smaller "tree" with seats around the table for the toddler/children area.
- C. There were no policies to review at this time.
- D. The 2024 Budget Finalization was not reviewed as the Library Director noted we are only one month in and no adjustment need to be made.
- E. No other unfinished business came before the board.

New Business

- A. No new business was brought forward at this time.

Daniel Savage left the meeting at 5:35 pm. A quorum remained to finish the meeting.

Reports

- A. Sue Lightfoot-Horine, Library Director, read from her Library Director's report about the 100th Anniversary of the Library's Incorporation held on February 12th. The event was livestreamed on the library's Facebook page and former Library Director's relayed their memories, services and programs they introduced during their respective tenures. She also talked about becoming the mentor library for Adair County Library when they migrate to Missouri Evergreen. She informed the Board and guests of the community collaborations we have with Main Street, Chamber, and Salty Hippo. She gave kudos to the Youth Library's Valentine Day Card Donation Drive which was wildly successful and the offer congratulations to the Crayola Creativity Week Scavenger Hunt winner. The Summer Reading Program grant has been awarded and planning is underway. The MLA grant for the Tonie Box Collection is in data collection mode for the grant report's final submission.

- B. Board members were asked to review the Library Director, Adult Services Report, Youth Service Report, and Teen Services Report from respective staff members because of time constraints.

Adjournment

A motion was made to adjourn and was seconded (Beetsma/Parks) at 5:58 pm. The motion was unanimously approved.

The next meeting will be held on Thursday, March 21, 2024 at 4:30 p.m. in the Court Room, 2nd Floor, at the Main Library and via the recurring meeting Zoom link.

Respectfully submitted,

Sue Lightfoot-Horine, Library Director & Acting Secretary